



## Real-time eMail report distribution – Workflow Automation

- **What is report routing & distribution?**
- **Why consider email distribution?**
- **How do we distribute reports via eMail?**
- **What does it mean to work practices?**

SpooliT automatically converts and outputs spool files to:



End User Friendly  
Intuitive Interface



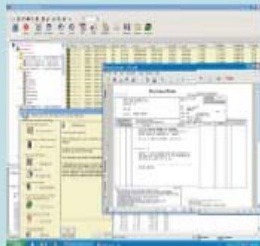
Immediately enhance  
your workflow





## What is report routing & distribution?

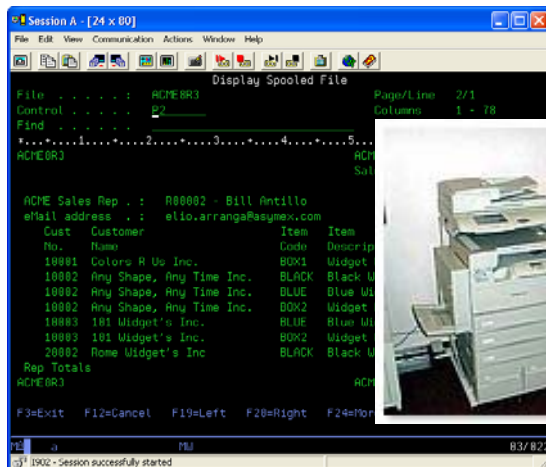
- The ability to electronically deliver report data to users and customers.
- Deliver reports direct to a users Inbox in formats they need
- Report intended for many can be easily routed to multiple recipients
- Large reports can be split into sections and automatically eMailed
- Rules based system make eMail distribution easy



End User Friendly Intuitive Interface

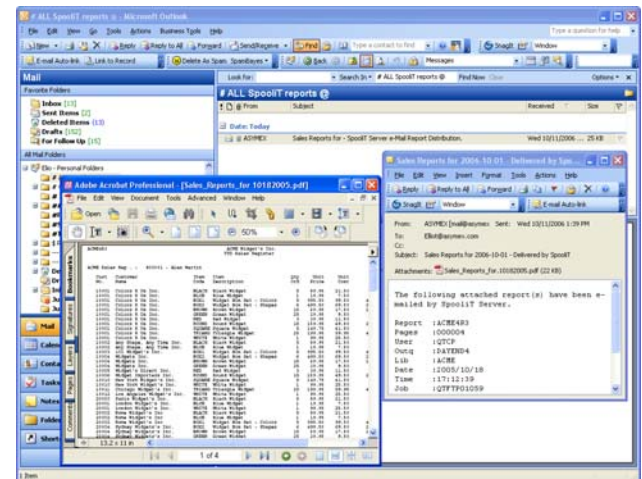


Go from this



With SpooliT

To this



Immediately enhance your workflow



## Why consider eMail distribution?

### Sound Familiar?

- You currently print lots of reports
- Printing costs money, its slow, its inefficient
- Waste paper and consumables - expenditure adds up quickly
- Total cost is approx 4c per page
- Users go to printers to pick up reports
- Operator delivers reports to users, or sends reports via post
- Users work with paper – Often re-keying data for analysis
- Printers Jam, Run out of paper, Ink cartridges fail, Printers break
- Users pick up the wrong reports by mistake
- Users submit reports for print the go to printers waiting for their reports

### The new way!

- Automated rules created to eMail reports direct to users – workflow automation
- No application or programming changes are required – less cost of ownership
- eMails arrive immediately to users inbox – improves productivity
- No more leaving workstations to pick up reports – productivity improvement
- Instant notification via eMail when the batch report is complete – in real time
- No more re-keying data from reports into Excel, Word, eMails etc. This can be automated.
- Less printing, Less paper, Less consumables, Less waste, Better for the environment.



# How do we distribute via email?



It is an easy 2 step process in SpooliT.

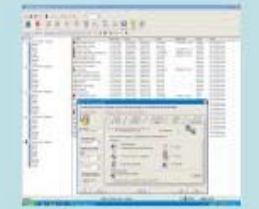
1. Create a Rule to eMail a report
2. Automate the rule (e.g. Real-time or Day-end etc.)

SpooliT is a rules based system. A rule can be:

- Select a specific report on an OUTQ (printer queue), or
- Process all reports on an OUTQ, or
- Process a selection of reports for a user



End User Friendly Intuitive Interface



Immediately enhance your workflow



1.

With these 2 simple steps SpooliT will automatically eMail the reports as soon as they are generated on the iSeries direct to users inbox, in formats they need...



Security at  
your finger  
tips



SpooliT always  
delivers



## What does it mean to work practices?

- Instant access to report information
- Remove the reliance on hardcopy 'print only' solutions.
- Introduce choice for users and customer via softcopy alternatives.
- As soon as the report is prepared it is automatically converted and eMailed
- Receive the report in formats your users really want (PDF, Excel, Word, CSV, HTML etc)
- eMails and reports can be saved by users
- Less time spent away from your desk getting reports
- Less I.T. operator report distribution
- No more answering printer error message on your i5, iSeries or AS400
- Greater flexibility, more versatility
- Quicker delivery of reports (local, intra office and external)
- Less spent on paper and printer consumables
- Fewer printers required, less printer maintenance
- Less printing means fewer, printer jams, lost reports, ink fading
- If you need to print you still can – but print by exception
- If you only need the totals page, print that page only
- Automated delivery and/or self service emailing available
- No programming changes required
- No additional cost for application software changes
- Supports all eMail protocols (MAPI, SMTP, Notes, ccMail etc.)
- Support for Lotus Notes, Domino, Exchange, Outlook etc.