



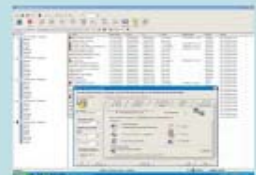
## Report Splitting and Distribution (Bursting)

- **What is involved in splitting and distributing?**
- **Why split or burst reports?**
- **How do we split + distribute in various formats?**
- **What are the benefits?**

SpooliT automatically converts and outputs spool files to:



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http://www.asymex.com

# SpooliT® Enterprise

Intelligence in document management

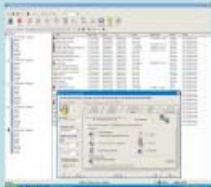


## What is involved in splitting and distributing?

- Create a SpooliT 'Splitting Template' (A rule to split a report) .
- What is a Splitting Template rule?
  - Defines how to split the report (i.e. on a change of customer number etc)
  - Defines what to do with the split sections (i.e. eMail or export in various formats)
- Use the rules wizards to create an 'Automation rule' to run the 'Split Template' .
- Whenever the report is produced on the iSeries the report is 'Split' into sections and eMailed or Exported into any format according to the rule.



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Take a large report

With SpooliT

Split into sections and eMail or Export

Count	Customer	Item	Item Code	Description	Qty	Unit Price	Unit Cost	Total Value	Month	Year
1	Colson & Co. Inc.	BLACK		Black Widget	1	82.00		82.00		
1	Colson & Co. Inc.	WHITE		White Widget	1	32.00		32.00		
1	Colson & Co. Inc.	3012		Widget Box Set - Colson	1	912.00		912.00		
1	Colson & Co. Inc.	3012		Widget Box Set - Shagan	1	409.00		409.00		
1	Colson & Co. Inc.	3010W		Round Widget	15	42.00		630.00		
1	Colson & Co. Inc.	3022		Square Widget	15	22.00		330.00		
1	Colson & Co. Inc.	3020		Round Widget	15	18.00		270.00		
1	Colson & Co. Inc.	3010S		Square Widget	15	142.00		2130.00		
1	Colson & Co. Inc.	3010S		Triangle Widget	15	189.00		2835.00		
1	Colson & Co. Inc.	3010S		White Widget	1	82.00		82.00		
1	Any Shape, Any Time Inc.	BLACK		Black Widget	1	82.00		82.00		
1	Any Shape, Any Time Inc.	WHITE		White Widget	1	32.00		32.00		
1	3012 Widget's Inc.	3012		Widget Box Set - Colson	1	912.00		912.00		
1	Widget's Inc.	3012		Widget Box Set - Shagan	1	409.00		409.00		
1	Widget's Inc.	3010W		Round Widget	15	42.00		630.00		
1	Widget's Inc.	3022		Square Widget	15	22.00		330.00		
1	Widget's Inc.	3020		Round Widget	15	18.00		270.00		
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1	Widget's Inc.	3010S		Triangle Widget	15	189.00		2835.00		
1	Widget's Inc.	3010S		White Widget	1	82.00		82.00		




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## Why Split or Burst Reports?

Application software can create very large reports – intended for multiple recipients. Reports are usually printed, manually split or burst into sections and then sent to users or customers.

Some examples of reports that may require splitting are:

- Invoices
- Remittances
- Credit Notes
- Sales reports by Salesman etc.

A Splitting Template is a rule used to split or burst a report into sections and distribute the sections to recipients.

A Splitting Template can be created to split a report and distribute via one of the following methods:

- eMail distribution
- Exporting to folders

The Splitting template, once defined can be used over and over.

A Splitting Template rule can be automated to split the report whenever it is produced and eMail or export the components automatically.

No programming changes are required in your application software.

Simply define the splitting template rule and let SpooliT do the rest.

SpooliT requires only two things to create a splitting template.

- How should the report be split?
- Who should the split/burst sections be distributed to?



# How do we Split and Distribute?



It is an easy 3 step process in SpooliT.

1. Create a 'Splitting Template'. (Defines how to split and what to do with the split sections).
2. Save the 'Splitting Template'. Once created, Split templates can be reused. You can specify to delivery reports sections multiple file formats including (PDF, Excel, Word, TXT, CSV, HTML RFT etc)
3. Automate the rule (e.g. Real-time, or Day-end etc.)

SpooliT is a rules based system.

- The SpooliT 'Splitting template' is itself a rule
- Automate the 'Splitting template', or you can enable users to 'self service' when they require to split and process the report.



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## 1. Define Splitting Template rule

Selected SpooliT Splitting Template (ACME6x3 Sales report) located in C:\SpooliT archive.

Split Options: Key Constant, Page, Recipient Constant, Split Recipient, Lookup Table, Other Info.

Define a string that has a relative location to the key anchor (if selected) or on its own. A split will occur every time this area of the spooled file changes.

Key Value: R00001 (Enter a name for this field)

Length: 6, Column: 23, Line: 1

Report Canvas: ACME6R3

Cust No.	Customer Name	Item Code	Item Description
10001	Colors R Us Inc.	BLACK	Black Widget
10001	Colors R Us Inc.	BLUE	Blue Widget
10001	Colors R Us Inc.	BOX1	Widget Box Set -
10001	Colors R Us Inc.	BOX2	Widget Box Set -
10001	Colors R Us Inc.	BROWN	Brown Widget
10001	Colors R Us Inc.	GREEN	Green Widget
10001	Colors R Us Inc.	RED	Red Widget
10001	Colors R Us Inc.	ROUND	Round Widget
10001	Colors R Us Inc.	SQUARE	Square Widget

Splitting rule automatically updated as changes made.

## 2. Automate Splitting Template rule

Automate Rule Wizard

Please tell me what type of jobs you want me to run

Step 3. What type of jobs should I schedule?

Select Job Types:  Archive + Split eMail,  Export,  eMail,  Move,  Copy,  Print,  Cleanup

Job Type: TaskSeg: 1

Note: Select at least one job type. You may select more than one job step.

Exit Help < Back Next >





# What are the benefits?

## Perfect Reporting

- Everytime
- Automatically
- Any format
- Any file type



- **Removes the reliance on hardcopy 'print only' solutions.**
- **Introduce choice for users, customers or suppliers that prefer their section of the report in softcopy.**
- **Automate delivery of report sections (day-end, month-end etc) in any file format.**
- **Provides instant access to information. Don't wait for the large report to print, then be split manually into sections and hardcopy distributed.**
- **Deliver Split sections of reports via eMail direct to inbox's or Export into folders.**
- **Save paper and consumable costs for large reports.**
- **Save postage, delivery and distribution costs.**
- **Save operator resource to print, burst and distribute the report.**
- **Requires no application software changes to implement.**



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tips



SpooliT always  
delivers

